



Jefferson Joint School District #251

Every Student Can Learn and Succeed

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HOW TO . . . Create a PowerSchool Parent Single User Sign-On Account

1. go to <https://www.isdparents.org/public/>
2. Click on the “create account” tab.

A screenshot of the PowerSchool website's login page. At the top, there is a dark blue header with the word "PowerSchool" in white. Below the header, there are two tabs: "Sign In" and "Create Account". The "Create Account" tab is highlighted with a red oval. Below the tabs, the heading "Student and Parent Sign In" is displayed. Underneath, there are two input fields: "Username" and "Password". Below the "Password" field, there is a link that says "Having trouble signing in?". At the bottom right of the form area, there is a blue "Sign In" button. At the very bottom of the page, there is a copyright notice: "Copyright© 2005 - 2014 Pearson Education, Inc., or its affiliate(s). All rights reserved."

3. Complete the “create parent account” form.

Create a Parent Account

A parent account allows you to view the information for one or more students with a single sign in. You can also manage your personal account preferences.

To create a parent account, enter the following information:

- **Name** - Your first and last name
- **Email** - Student notifications and correspondence related to your parent account will be sent to this email
- **Desired Username** - Your username is your unique PowerSchool identity
- **Password** - Your password must be at least 6 characters long
- **Student Access Information** - Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student

PowerSchool

Create Parent Account

First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Desired Username	<input type="text"/>
Password	<input type="password"/> <input type="password"/>
Re-enter Password	<input type="password"/>

Password must:
•Be at least 6 characters long

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

1	<input type="text"/>
Student Name	<input type="text"/>
Access ID	<input type="text"/>

PLEASE write down your new username and password and keep in a safe place.

4. You need the following **Access ID and Access Password** to link this child to your new parent account. This is the Guardian User ID and Password that you have used in the past. You will receive this information for each of your children.

Student Name: **Your Student**
Current Access ID: **Contact your child's school**
Current Access Password: **Contact your child's school**

If you try to use this user name and password to log into PowerSchool Parent it will not work, you need to create your new parent account and will use that information to log in.

You may enter information for up to seven students when you initially establish your account. If you need to add additional students you can do so after establishing the account by logging in and navigating to **Account Management > Students**.

The **Email** and **Desired User Name** fields must be unique in the system.

5. Enter the Student Name, Access ID, Access Password and your Relationship to each student.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

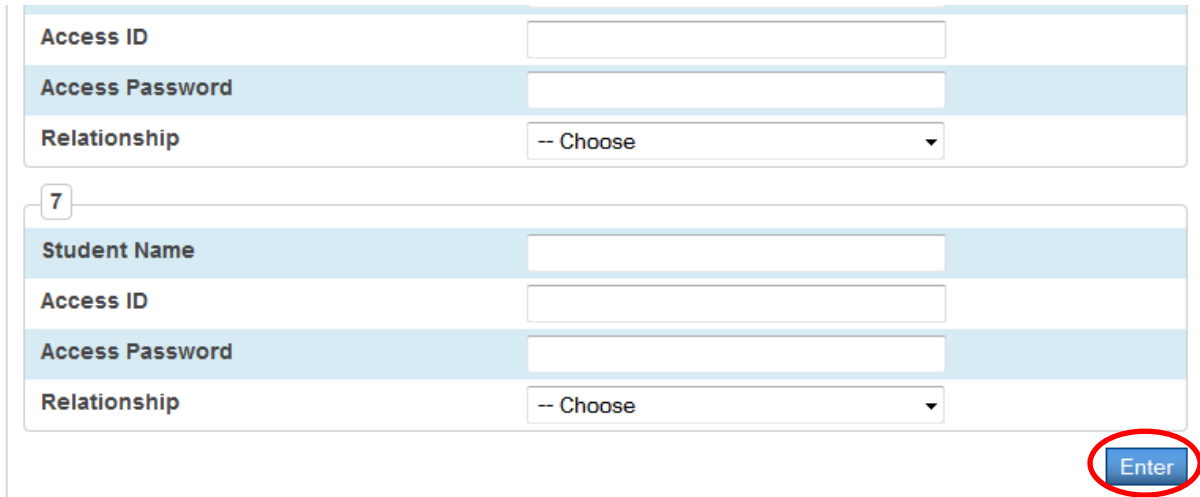
1	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="text"/>
	Relationship	-- Choose ▾

2	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="text"/>
	Relationship	-- Choose ▾

3	Student Name	<input type="text"/>
	Access ID	<input type="text"/>
	Access Password	<input type="text"/>
	Relationship	-- Choose ▾

4		
---	--	--

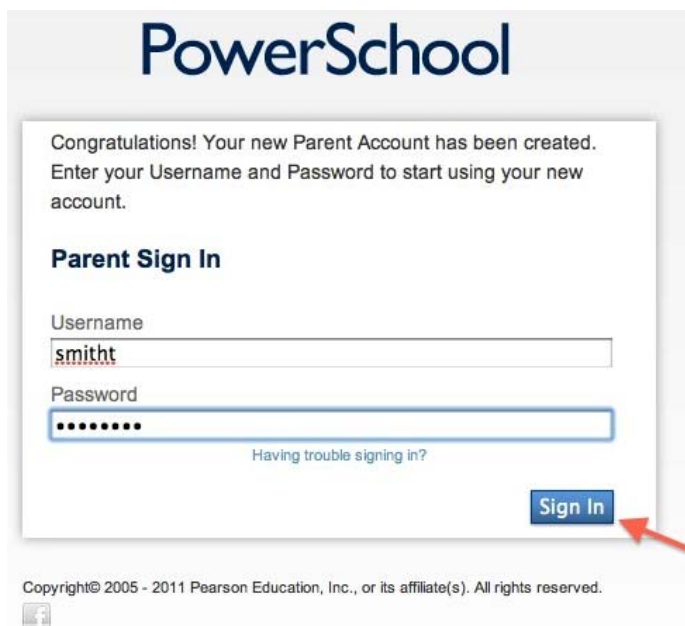
- When complete, click on “Enter” in the bottom right corner



The screenshot shows a registration form with two sections. The first section contains three fields: 'Access ID', 'Access Password', and 'Relationship' (a dropdown menu with '-- Choose' selected). The second section is preceded by a small box containing the number '7' and contains four fields: 'Student Name', 'Access ID', 'Access Password', and 'Relationship' (a dropdown menu with '-- Choose' selected). In the bottom right corner of the form, there is a blue button labeled 'Enter', which is circled in red.

- You should see Congratulations!

Login with your new username and password created in **step 3** and click on “Sign In”



The screenshot shows the PowerSchool login page. At the top, the 'PowerSchool' logo is displayed. Below the logo, a message reads: 'Congratulations! Your new Parent Account has been created. Enter your Username and Password to start using your new account.' Underneath this message is the heading 'Parent Sign In'. There are two input fields: 'Username' with the text 'smitht' entered, and 'Password' with a masked password of seven dots. Below the password field is a link that says 'Having trouble signing in?'. At the bottom right of the form is a blue button labeled 'Sign In', which has a red arrow pointing to it. At the very bottom of the page, there is a copyright notice: 'Copyright© 2005 - 2011 Pearson Education, Inc., or its affiliate(s). All rights reserved.'

8. You should now see, all your children listed under PowerSchool and be able to click on each one.

Welcome, **Tim Smith** | [Help](#) | [Sign Out](#)

PowerSchool

Betty John Judd

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- My Calendars
- Account Preferences

Grades and Attendance | Standards Grades

Grades and Attendance: Smith, Betty

Exp	Attendance By Class										Absences	Tardies					
	Last Week					This Week							Course	Q1	Q2	Q3	Q4
	M	T	W	H	F	M	T	W	H	F							
Attendance Totals											0	0					

Current Simple GPA (Q2):
[Show dropped classes also](#)

If you have internet access at home or at work you can view the information on your student at any time. You will have access to real-time information on your child's assignment scores, term grades and attendance using the "Parent Access" feature of our PowerSchool student information system. Please keep your passwords confidential so only you can access your student's data.

Each student has a unique User Name and Password to access PowerSchool as well. The confidential information for your student is below:

Your student's confidential ID: **Contact your child's school**

Your student's confidential Password: **Contact your child's school**
